

Dillsboro Town Council

December 11, 2023

The regular meeting of the Dillsboro Town Council was opened by President, Doug Baker, with the pledge to the flag on December 11, 2023 at 6:10 p.m. After the Public Hearing of the Dillsboro Parks and Recreation 5-Year Master Park Plan.

Council members present: Doug Baker, Becky Fryman, Tim Benning and Charlie Caldwell. Council member absent: Jerri Jackson. Attorney present: John Watson.

The council minutes of the Regular Meeting on November 27, 2023. CM Benning made a motion to approve the minutes. Seconded by CM Fryman. Motion carried.

Clerk-Treasurer – Rita Stevens

- Approval of invoice from Curry & Associates for engineering services from June 10 – December 7, 2023 for \$9,000.00. CM Fryman made a motion to approve to pay this invoice from water. Seconded by CM Caldwell. Motion carried.
- Approval of invoice from LWG for calculating the regional sewer district wholesale rate for \$4,972.50. CM Benning made a motion to approve to pay this invoice from sewer. Seconded by CM Fryman. Motion carried.
- Approval of invoice from LWG for Rate Study completed in 2022 for \$9,036.84. CM Fryman made a motion to approve to pay this invoice from sewer. Seconded by CM Benning. Motion carried.
- Office Fax Machine monthly bill is \$34.95. It is not being used. Asking council of approval to discontinue this service. CM Fryman made a motion to discontinue this service. Seconded by CM Benning. Motion carried.
- St. Elizabeth Foundation sent a thank you to the town for the town's continued support.

Fire Department – Tim Heitmeyer

- Given council the November Incident Report of 16 and also the Payroll Report.
- Approval of new fire fighters Sophie Henson (cadet), Brad Disbro and Jesse Crabtree. CM Benning made a motion to approve the new fire fighters. Seconded by CM Caldwell. Motion carried.
- Approval of the Officers for 2024 (attached). CM Fryman made a motion to approve the officers. Seconded by CM Caldwell. Motion carried.
- There is a situation going on in the Fire Department building. There is a common room and there is camera's in there. Had some fire fighters wanting the camera's removed.

Police – Josh Cady

- Speed radar sign has been installed on Rullman Drive.
- 2021 Tahoe is getting the markings on it..
- Regarding the street light by the elementary school. South Dearborn School Corporation has agreed to pay half of a new light. Light is \$2,782.14. Monthly charge is \$6.65 the town will pay. CM Baker made a motion for the town to pay half of the new light. Seconded by CM Fryman. Motion carried.

- Will be attending the 911 Meeting on December 15. Has been asked to attend by Greco.
- Approval of hiring Alexander Sears for a police officer. Starting pay is \$23.00. 50 cents increase after 6 months. 50 cents increase after completing the academy. Will be taking police vehicle home. CM Fryman made a motion to hire Alexander Sears. Seconded by CM Benning. Motion carried.

Utility Department – Matt Bauer – absent

Interim Town Manager – Susan Greco

The ribbon cutting at the Dillsboro Arts Friendship Gallery for the Creator Space was held on December 8th. Great turn out.

Drakes Lawns Landscape Maintenance for 2024. Total is \$2,760. CM Baker made a motion to approve their 2024 service. Seconded by CM Caldwell. Motion carried. CM Baker did state the Indiana Mentors building landscaping needs to be cleaned up. Indiana Mentors did not take care of their landscaping as stated in their contract. Attorney Watson did state have Drakes clean them up and send them a invoice.

Dearborn County Planning & Zoning

- Hayton Property – permit violation with the new fence. Old cast iron water line is on the inside of the fence. New one is on the outside of the fence. Greco has talked to Hayton. Fence needs to be moved.
- Unsafe building ordinance – three-story building on North Street.
- Downtown Design Standards – For enforcement through Planning & Zoning must be apart of the ordinance (District must overlay w/C1). Clawbacks built into DDDS ordinance. Attorney Watson stated to amend the ordinance.
- McPherson Property – Listed for \$89,900. Original building is downtown commercial. Front should be a store front. Living quarters in the back. It has been an apartment building.
- Wagner Property – Listed for \$2,200,000 for 109 acres.

Park – Approval of the Resolution 2023-12-1. A resolution approving the adoption of the Dillsboro Parks and Recreation Master Plan. CM Benning made a motion to approve the Resolution 2023-12-1. Seconded by CM Caldwell. Motion carried.

Employee Policies & Handbook – Handbook has been updated for Veteran’s Day added to the holidays. And the Bereavement leave. Spouse, Parents (including in-laws & step-parents) and Child (including step children) from 5 days to 3 days. Sister (including sister in-law), Brother (including brother-in-law) and Grandparents (including in-laws) from 3 days to 2 days. These was approved at the November 27th council meeting.

Fire House – Jerry Caldwell from All About Doors stated the doors needs to be annual serviced. The cost will be \$500.00. If anything found that would be extra. CM Fryman made a motion to approve the annual service from Town Owned Properties fund. Seconded by CM Benning. Motion carried.

Board & Commission Vacancies – Teresa Barger for Board & Zoning Appeals. Max Whaley for Redevelopment.

Town Manager Position – Greco has contacted several universities regarding the position.

Pre-Legislative Luncheon – December 14th.

911 Meeting is December 15. Will be attending with CM Baker, CM Benning, Josh Cady and Attorney Watson.

Employee Lunch – December 15. Council is invited.

Heritage Pointe deed transfer. Attorney Watson will check it out.

Beautification – Charlie Caldwell - nothing

Attorney – John Watson

- Regarding the 911 Dispatching Services. Dearborn County is saying the town has the money and the town should be able to pay the agreement. Will be attending the 911 meeting on December 15th.
- Regarding the Dearborn County Regional Sewer District. According to LWG the rate study states \$10.51 per 1,000 gallons. Also the County Commissioners might be wanting to sell the Regional Sewer District.

Old Business – none

New Business

Jerry Caldwell, Clay Township Trustee, stated the township should be able to give the Dillsboro Park \$12,000.00 next year.

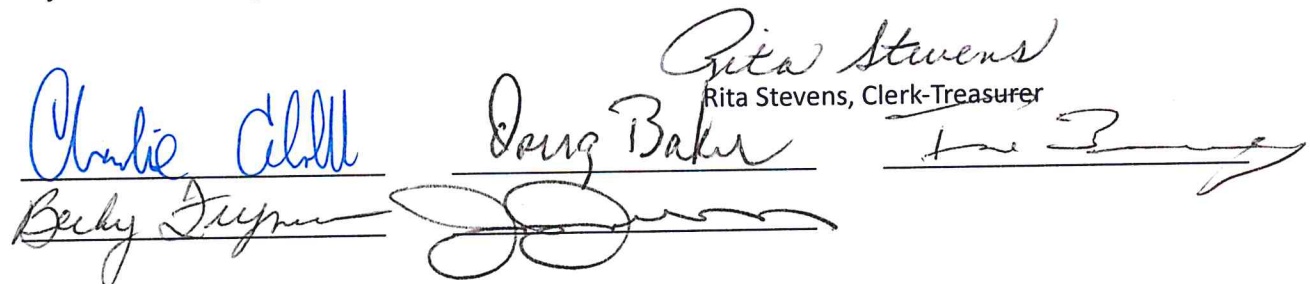
CT Stevens concerned about Greco working and does not have a agreement with the town with a contract or on payroll. Council and Attorney Watson will meet with Greco and will have something at the next meeting.

CT Stevens stated the next meeting is on December 25th. Council decided to have a Special Meeting on December 18 at 6:00 p.m. in it's place.

Public Comment

CM Baker stated he was approached in 2020 to be on the town board. In January he will be on the board for 4 years. As of tonight, CM Baker stated he resigns from the town board.

CM Fryman, Vice President, asked for a motion to adjourn the meeting. CM Caldwell made a motion to adjourn the meeting at 7:30 p.m. Seconded by CM Benning. Motion carried.


Charlie Caldwell
Becky Fryman
Doug Baker
Rita Stevens, Clerk-Treasurer
[Signature]



Dillsboro Volunteer Fire Dept., Inc.

10100 Front Street, P.O. Box 148, Dillsboro, Indiana 47018

December 11, 2023

Dillsboro Town Council
10300 Executive Drive
Dillsboro, In 47018

Re: **Officers for 2024**

Dear Council:

The Dillsboro Volunteer Fire Department requests your approval of the following officers voted to serve a one year term for the calendar year 2024 for the Dillsboro Volunteer Fire Department, Inc.

Fire Chief: Jason Sullivan
Asst. Chief: Andrew Tenhundfeld
Captains (2) Chris Holland / Robert Menkhaus
Safety Officer: Donnie Thompson
President: Jared Teaney
Vice Pres: David Disbro
Secretary: Seth McKeever
Treasurer: Tanner Thompson
Trustee: Jasper Ross (3 Year Term Expires 12/31/2026)

We also request the approval of the following officers (lieutenants) which are appointed positions by the elected officers for the year 2024.

Lieutenants (2): Mike Beach / Jasper Ross

The Following request was presented for approval to the Town Council of the Town of Dillsboro on the 11th day of December 2023.

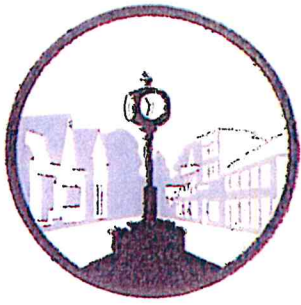
Voted: Yea ✓ Nea



Doug Baker, Council President



Rita Stevens, Clerk Treasurer



RESOLUTION 2023-12-1

A RESOLUTION APPROVING THE ADOPTION OF THE DILLSBORO PARKS AND RECREATION MASTER PLAN

WHEREAS, the Town Council of Dillsboro, Indiana is aware that the Comprehensive Plan for the Town does not contain a Parks and Recreation Master Plan, and

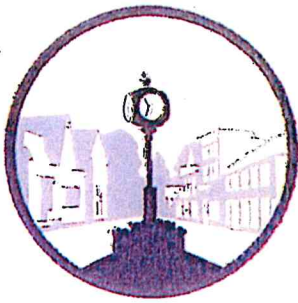
WHEREAS, the Town Council of Dillsboro, Indiana has created a Park Board, made use of a steering committee and has offered several opportunities for input and has considered that input in developing the new Parks and Recreation Master Plan for Dillsboro, Indiana, and

WHEREAS, the Town Council of Dillsboro, Indiana is hopeful that this new plan will supplement The Comprehensive Plan in assisting public and private entities in planning for future development and redevelopment of the incorporated Town of Dillsboro, and

WHEREAS, the Park Board of Dillsboro, Indiana, after notice to the public, held a public hearing on the draft Parks and Recreation Master Plan for the Town of Dillsboro, Indiana. After hearing public input, the Dillsboro Park Board voted to recommend that the Town Council of Dillsboro, Indiana adopt this Park and Recreation Master Plan as an element of the Town's Comprehensive Plan.

WHEREAS, this finished project of the Park Board of Dillsboro, Indiana has been presented to the Town Council of Dillsboro, Indiana, in a document entitled "Dillsboro Parks and Recreation Master Plan, December 2023."

BE IT THEREFORE RESOLVED, by the Town Council of Dillsboro, Indiana, that the Council accepts and approves the "Dillsboro Parks and Recreation Master Plan", as a new element of the Town's Comprehensive Plan, and said plan element is now in full force and effect,



ADOPTED THIS 1TH DAY OF December 2023,

Common Council of the Town of Dillsboro, Indiana

ATTEST:

Doug Baker

Becky Fryman

Tim Benning

Charlie Caldwell

Jerri Jackson

Rita Stevens, Clerk-Treasurer