

Dillsboro Town Council

April 8, 2024

The regular meeting of the Dillsboro Town Council was opened by President, Doug Baker, with the pledge to the flag on April 8, 2024 at 6:00 p.m.

Council present: Doug Baker, Becky Fryman, Tim Benning, Charlie Caldwell and Jerri Jackson.
Attorney present: John Watson

The regular council minutes on March 25. CM Benning made a motion to approve the minutes. Seconded by CM Caldwell. Motion carried. The Executive Meeting minutes on March 25. CM Benning made a motion to approve the minutes. Seconded by CM Jackson. Motion carried.

Leslie Sutherlin from Dillsboro Library (Aurora Public Library District) gave a update on what is going on at the Library.

Rod Martin from Dillsboro Main Street reported to council they are now an accredited Indiana Main Street. In January Main Street asked council for continued support. Requesting for a paid Executive Director to do grant writing, state & town reports and etc. for \$20,000. So now since they are accredited they are required to have a Executive Director. This position would be 20 hours a week for \$20,000 a year. The current part-time employee would be first choice. Second choice would be a contractor. Town decided to have an Executive Meeting regarding this.

Clerk-Treasurer – Rita Stevens

- Flowers & Gifts of Love Invoice for \$1,040.00 for pansy's. 2023 Beautification Grant money left is \$45.64. Asking council approval of paying the remainder of \$994.36 from Riverboat. CM Fryman made a motion to approve the request. Seconded by CM Caldwell. Motion carried.
- AIM Roundtable is May 1 at Lawrenceburg Event Center. The following decided to attend – Becky Fryman, Tim Benning, Derek Walker and Rita Stevens.
- Internal Controls for the State Board of Accounts. The council members who have not watched the video and signed the form. Please do so. Need to be documented in a file that council did this.

Fire Department – Drew Tenhundfeld

- March Incident Summary Report of 20 was given to council.
- American Red Cross provides free home fire safety and smoke alarm installations through the Sound The Alarm program. Smoke Alarms Installation is April 30. On April 23 they will pre-canvass the community to share their mission and event information. Needing volunteers.
- Six fire fighters was at the fire house during the Solar Eclipse Day in case of an emergency.

Police – Josh Cady

- Alex Sears will be attending the Police Academy beginning April 15 for 10 weeks.

Utility Superintendent – Matt Bauer

- Bauer will be on Vacation April 24 , 25 & 26.
- Engineering amendment needs to be signed and a motion. This is only signing the addendum or decrease to the original contract price. It is a deduction of \$12,680. The adjusted total is \$260,823 vs \$273,503. Town saved mainly from doing the inspection ourselves on Division II. It helped cover additional engineering fees for North Street extension as well. CM Jackson made a motion to approve and for CM Baker to sign the amendment. Seconded by CM Benning. Motion carried.
- Substantial Completion for North Street extension needs signed and a motion. Substantial complete date is March 30. CM Fryman made a motion to approve and for CM Baker to sign the Completion Certificate. Seconded by CM Caldwell. Motion carried.
- Change Order 4 needs signed and a motion. Amount is \$164,861.01. This is for all the work on North Street extension. All that is left is yard restoration and road patching, but that is corrected under warranty. CM Fryman made a motion to approve and for CM Baker to sign the Change Order 4. Seconded by CM Caldwell. Motion carried.
- Pay Ap 7 needs signed and a motion. Total pay ap was \$290,935 which was the actual cost of the North Street extension with \$14,546.75 of that being held in retainage. The amount payable is \$276,388.25. CM Fryman made a motion to approve and for CM Baker to sign the Pay Ap 7. Seconded by CM Jackson. Motion carried.
- Pay Ap 8 needs signed and a motion. Total pay ap was retainage held throughout the entire Division I project starting back at Pay Ap 1 in 2022. The amount payable is \$114,050.14. CM Benning made a motion to approve and for CM Baker to sign Pay Ap 8. Seconded by CM Caldwell. Motion carried.
- With all this completed the portion that the town has to cover should be \$60,898.91. This will be paid from Riverboat at a late date after the SRF funds have been depleted.
- OCRA closeout is April 11. All OCRA has already been paid out. All these pay aps and the remaining funds will be coming from SRF.

CM Baker asked regarding the summer/seasonal help. TM Walker stated waiting on insurance to get back to check of hiring 16 year olds.

CM Baker asked Attorney Watson if a council member can be hired for the summer/seasonal help? Attorney Watson will look into this.

Beautification – Charlie Caldwell

- Pansey's has been planted. Looking into some whiskey barrels planters to replace some.

Parks – Derek Walker

- The stage committee has met. Nothing to report as of yet.

Legal – John Watson

- Regarding the Brown Roofing agreement with the Friendship Center. Insurance is behind but a check will be issued.

Town Manager – Derek Walker

- Waste Water Treatment Plant Property Lease. Received 1 lease bid from Alvin Benning for \$2,277 annually. CM Fryman made a motion to accept the bid from Alvin Benning. Seconded by CM Jackson. Motion carried.
- 911 Dispatch Agreement – TM Walker recommends the town draft a written statement agreeing to pay the requested amount in 2024 but refusing to sign the agreement and will consider signing an agreement after good faith negotiations and considering the establishment of a County wide tax to fund the services. Establishing a board with town representation with the power to determine budgets revenue and continuing to lobby the State on increasing the phone tax. CM Baker made a motion to pay the requested amount for 2024 and refuse to sign the agreement. Seconded by CM Jackson. Aye – CM Fryman, CM Jackson & CM Baker. Nay – CM Benning & CM Caldwell. Motion carried.
- Stella Pathways – One Dearborn Letter of Interest. One Dearborn is looking for support to lead the Stella Pathways program for 2024-2025. The town is being asked to sign a letter of interest which indicates that the town have reviewed the program requirements and accept One Dearborn as the leader and will participate. The program includes funding north of \$8 million and requires a 10-20% match. Council decided to table this until the next meeting.
- SIRPC (Southeastern Indiana Regional Planning Commission) Membership Appointment. TM Walker will serve this appointment.
- TREC MOU – Fee Collection Program. This is to collect debts through tax refunds who disregard the towns fines or have outstanding debts to the utilities. The Association of Indiana Counties (AIC) will add a \$20 fee to the amount owed as their service fee. TM Walker recommends the town to motion and sign the MOU and permit the use of this service. CM Jackson made a motion to approve this request. Seconded by CM Caldwell. Motion carried.
- DCRSD (Dearborn County Regional Sewer District) Agreement & Sewer Utility. Agreement negotiations have restarted with the DCRSD to provide wastewater treatment services for the Lake Dilldear area. The agreement would provide additional revenue and presumably little expense for our sewer utility. There is still details to be worked out and a meeting is scheduled to discuss a strategy to provide service to SEI, strategies to provide service to potential future large customers, responsibilities of DCRSD including map options, bulk rate understanding, including calculation, EDU, future rate changes, penalties and next steps. Recommend to have a cost of service study performed so the town could justify the towns fees and penalties at a proposed cost of \$8,000. CM Benning made a motion to do a service study. Seconded by CM Caldwell. Motion carried.
- Concert Lot/Civic Club Request for Committee. A committee has been formed with the Park Board, Civic Club and council. TM Walker is working on establishing design criteria for a stage and a request for proposal/qualifications for engineering services to design the stage. Hoping to get an engineer under contract the end of May so we can apply for grant funding by August 1. DNR provides a 50% matching grant and the Civic Club has offered to match up to \$100,000. The Dearborn Community Foundations provides grants up to

\$100,000. Recommend the town to match \$100,000 in Riverboat budget for 2024 towards construction of the stage and park for a \$600,000 budget. Civic Club has also offered to cover 50% of the engineering costs. The committee will meet and bring back more information at the next meeting. Police Chief Cady concerns was the parking and proper lighting. Another comment was put a stage at the park where there is bathrooms and parking.

- The customer who had the house fire on bank street contacted TM Walker and is having a hard time. The sewer charge would be \$20.00 plus the trash charge is \$18.23. Council agreed to waive the monthly charges.
- Steve Williams was going to attend the council meeting but could not. But Williams is wanting at Side Street Station to block off 30-40 feet for the Dillsboro Homecoming. Council stated have Williams attend the next council meeting for more information.

New Business

CM Benning asked council about having a dumpster for residents to put extra garbage in. In the discussion it was stated years ago the town did this and had outside residents bring their garbage to town so it was stopped. Would have to have the dumpster behind a locked area and people would have to show proof they are a resident inside of town.

Executive Meeting regarding Main Street request will be on April 15 at 6:00 pm.

CM Baker asked there was 2 candidate election signs by the flower pots at the corner of Bank and Short Streets. Questioned whose property this belongs to? According to beacon The State of Indiana owns this property and this is their right a away. Election signs can not be on any state right a ways.

CT Stevens stated the town won the bid for the 2010 Toyota Corolla. Need a motion that the difference of \$2,278 be paid from Riverboat. CM Fryman made a motion to pay the difference from Riverboat. Seconded by CM Benning. Motion carried.

CT Stevens stated the town needs an emergency shelter for residents to go to. Donald Selmeyer stated Trinity Lutheran Church use to be a place but after he gave up the custodian work the church didn't do it anymore because of liability. Susan Greco also stated it has been discussed and liability was an issue.

CT Stevens thanked council for letting the town employees leave work on April 8 at noon due to the Solar Eclipse.

Drew Tenhunfeld stated the fire department has a truck sitting outside. This truck needs to be kept inside. Asking council for help with this. Council stated this was brought up before. Council asked Tenhunfeld to put a plan together and bring it to council. Also the Town Trustee should pay 60% of their portion.

Being no further business. CM Jackson made a motion to adjourn the meeting at 7:55 p.m. Seconded by CM Benning. Motion carried.

Charli Caldwell
Becky Fryman

Doug Baker
[Signature]

Rita Stevens
Rita Stevens, Clerk-Treasurer

[Signature]